

Trafford Council

Fees, Charges and Allowances

2018/19

Fees, Charges and Allowances Guide

Contents **Page**

Key 6

ADULT SERVICES

Telephones provided under the Chronically Sick and Disabled Persons Act 1970	7
Review of Residential and Nursing Home Placements	7
Community Care Charging Policy	7
Daily Rate for Day Care Attendance and Day Care Transport	7
Home Care Charge - Framework Prices	7
Residential and Nursing Home Charge - Framework Prices	8
Pendant Alarm Services	8
Supported Living - Shaw Road and Shaw View	8
Administration Charges relating to Funerals and Estates	8
Appointee & Deputyship Charges	9
Kennel Fees	9
Admin fee for Deferred Payers	9
Scale of Income Support Allowances used in Trafford's Assessments	10
Disabled Facilities Grants	10

ENVIRONMENT & OPERATIONS

Highways

Stopping Up and Diversion of Highway (Temporary)	11
Road Opening Permit	11

New Roads and Street Works Act 1991 – Section 50 Street-works Licence	11
Street Furniture Records and Specification Information	11
Vehicular Crossings	11
Hire of Barriers, Lamps etc.	12
Provision of Highway Inspection Details to Statutory Undertakers and Other Bodies	13
Local Authorities (Transport Charges) Regulations 1998- Skips	13
Local Authorities (Transport charges) Regulations 1998 – Scaffolding	13
Local Authorities (Transport Charges) Regulations – Hoardings	14
Removal of “A” Boards and other obstructions placed within the Public Highway	14
Placing of Tables and Chairs on the Highway	14
Children's Fairground Rides on the adopted highway under S115E of the Highways Act 1980	14
Copies of Technical Reports	14
Street Lighting Design Services for Private Developments	14
Highways Act 1980 Section 38 Agreements - Administration charge	14
Stopping Up and Diversion of Highway (Permanent)	14
Provision of Direction Signing to Tourist Attractions	15
Street Numbering and Naming	15
Adopted Highway Information	15
Signs to Housing Developments	15
Dangerous Buildings & Demolitions Notices	15
Parking Services	
Parking Permits	15
Town Centre Display Area	15
Trafford Park Matchday parking	15

Pay and Display	16
Parking Dispensations and Suspensions	18
Greenspace	
Allotments	18
Fishing (King George V Pool)	18
Special Events	18
Use of Parks & Green Spaces for Commercial Activities	18
Environment	
Waste Management	19
Environmental Health	
Licences	19
Environmental Protection	20
Housing Standards	20
Pest Control	21
Works in Default	21
Stray Dogs	21
Licensing	
Licence Application Fees	22
Trading Standards	
Weights & Measures Fees	26
Community Safety	
Abandoned Trolleys	27
Environmental Enforcement	27
ECONOMIC GROWTH & PLANNING	
Asset Management	
Trafford Town Hall Football Parking	27

Planning and Building Control

Strategic Planning and Developments	27
Building Control fees	27
New Building Regulation Charges	28
Planning Fees	28
Housing Services	29

TRANSFORMATION & RESOURCES

Freedom of Information Act 2002	30
Data Protection Act 1998	30
Registration of Births, Deaths and Marriages	30
Commitment and Citizenship Ceremonies	30
Nationality Checking Service	31
Cemeteries & Crematorium	31
Revenues and Benefits	33
Special Events	33
Libraries	34
Blue Badge Permits	35

KEY

All fees and charges are subject to relevant legal constraints. Some fees and charges are required by law to be established and administered by the Council, others can be established at the Council's discretion. Once established, regulations then influence the extent or level of the fee or charge. Some fee or charge levels are set by regulation, others are limited by regulation, and some can be determined freely by the Council, though subject to other influencing factors such as competition.

The attached list of fees and charges also indicates which fees are Mandatory (M) and which are Discretionary (D) for both the establishment of the charge (the first indicator) and then setting the level of the charge (the second indicator). For example, a fee that must be established and administered by the Council, but the level of fee or charge can be freely determined by the Council would be marked 'M / D'.

The table below has been RAG shaded in terms of extent of Council discretion from red (top 1) where fees and charges are mostly determined by regulation, to green (bottom 2) where the Council has greater control on establishing and setting fee or charge levels. In the middle or amber zone, Council's discretion is limited by regulatory rules, and for the fees or charges that are subject to such rules a code of 'D*' is used in the booklet, usually with a statement that describes the relevant rule at the bottom of the page or table.

How is it determined that a fee or charge can be levied?	Who or how is the rate of the fee or charge determined?	Example of Fee or Charge	KEY
Regulation	Regulation – the rate of charge is fixed by regulation	Registrar Certificates Gaming Permits	M/M
Regulation	Regulation –the Council can choose between lower and/or upper limits	Casino applications Entertainment Licences	M/D*
The Council	Regulation – the Council can only recover costs & reasonable overheads and/or between upper and lower limits or other limit	Fixed Penalty Notices	D/D*
Regulation	The Council	Environmental searches Marriage & Civil Partnerships	M/D
The Council	The Council	Library charges Land charges & search fees	D/D

ADULT SOCIAL CARE

Telephones Provided Under the Chronically Sick and Disabled Persons Act 1970

Following the calculation of the net chargeable income, the following scale is used to determine the service user's entitlement to assistance.

	VAT (V) /Code	2017/18 £	2018/19 £	% change
Free installation and rental	M/D	Net chargeable income of up to £13.75 per week	Net chargeable income of up to £14.30 per week	4.0%
Free installation only	M/D	Net chargeable income of up to £13.75 per week but below £28.00 per week	Net chargeable income of up to £14.30 per week but below £29.00 per week	4.0%
No assistance	M/D	Net chargeable income above £28.00 per week	Net chargeable income above £29.00 per week	3.6%
Estimated Financial Implication - Negligible				

Review of Residential and Nursing Home Placements

The Council, in making residential care and nursing home placements outside the Trafford area, may ask the other Local Authority involved to carry out the placement review where it would be more cost effective to do so e.g. where a placement is made in a distant local authority area.

In cases where another local authority arranges a residential placement within the Trafford area and requests that a Trafford Social Worker undertakes the placement review then a charge may be made which is a flat rate charge calculated to cover the cost of social work and administrative time in completing the review.

	VAT (V) /Code	2017/18 £	2018/19 £	% change
Charge for Review	D/D	305.00	318.00	4.3%
Estimated Financial Implication - Negligible				

Community Care Charging Policy - Disregard of Income and Expenditure

The Department of Health Guidance "Fairer Charging for Non-Residential Services" lays down statutory allowances for charging. These are Income Support allowances plus 25%.

The guidance allows the council to charge against Disability Benefits, (Attendance Allowance and Disability Living Allowance) and the Severe Disability Premium of Income Support.

	VAT (V) /Code	2017/18 £	2018/19 £	% change
Percentage disregard of Net Disposable Income	M/D	0%	0%	0.0%
Standard Disregard for Disability Related Expenditure	M/D	10.00	10.00	0.0%

Daily Rate for Day Care Attendance and Day Care Transport

	VAT (V) /Code	2017/18 £	2018/19 £	% change
Daily rate for Day Care Attendance	M/D	35.50	37.00	4.2%
Sessional rate (1/2 day attendance)	M/D	17.75	18.50	4.2%
Day Care Transport	M/D	2.50	2.50	0.0%

Home Care Charge - Framework Prices

	VAT (V) /Code	2017/18 £	2018/19 £	% change
Charge per Hour	M/D	14.06	14.63 *	4.1%
Charge per half hour	M/D	7.03	7.32 *	4.1%

* These charges are subject to the calculation of their costs and will be confirmed by Commissioners in early March.

Residential and Nursing Home Charge - Framework Prices	VAT (V) /Code	2017/18 £	2018/19 £	% change
Residential	M/D	431.39	448.13 *	3.9%
Residential (Elderly Mentally Infirm)	M/D	465.18	483.23 *	3.9%
Nursing	M/D	477.67	496.20 *	3.9%
Nursing (Elderly Mentally Infirm)	M/D	536.96	557.79 *	3.9%

* These charges are subject to the calculation of their costs and will be confirmed by Commissioners in early March.

Pendant Alarm Services	VAT (V) /Code	2017/18 £	2018/19 £	% change
Service level 1 - Supporting People	M/D	2.05	2.10	2.4%
Service level 2 - Supporting People	M/D	2.90	3.00	3.4%
Service level 3 - Supporting People	M/D	5.10	5.30	3.9%
Service level 1 - 24 hr monitoring service	M/D	4.80	5.00	4.2%
Service level 2 - responds to emergency calls received by sending a mobile warden.	M/D	5.80	6.00	3.4%
Service level 3 - as per Service level 2 with an additional planned visiting service.	M/D	8.30	8.60	3.6%
Estimated Financial Implication - Negligible				

Supported Living - Shawe Road & Shawe View				
<p>Most permanent tenants receive housing benefit which meets the major part of their rent. An additional charge in the rent, which is not eligible for Housing Benefit, is made for heating and lighting.</p> <p>An increase of 4.5% would equate to basic rent of £208.65 and heating and lighting charge of £21.35 making a total weekly rent of £230.00</p>				
	VAT (V) /Code	2017/18 £	2018/19 £	% change
<u>Shawe Road</u>				
Rent	M/D	220.00	230.00	4.5%
Charges – Shawe Road	M/D	48.00	50.00	4.2%
<u>Charges for Part 3 Homes (Shawe Rd Respite)</u>				
Cost per resident week	M/D	580.00	607.00	4.7%

Administration Charges Relating to Funerals and Estates				
<p>Section 46 of the Public Health (Control of Disease) Act 1984 charges Local Authorities with the duty to bury or cremate the body "of any person who has died or been found dead in their area, in any case where it appears to the Authority that no suitable arrangements for the disposal of the body have been made or are being made otherwise than the Authority". The Authority is empowered to reimburse itself for any costs involved from the estate provided there are sufficient means to do so.</p>				
	VAT (V) /Code	2017/18 £	2018/19 £	% change
Where a funeral is arranged but inventory is not required.	V M/D	250.00	260.00	4.0%
Where a funeral is arranged and inventory taken.	V M/D	505.00	525.00	4.0%
Estates which have involved four days work (30 hours) involving searching, inventory and funeral arrangements.	V M/D	740.00	770.00	4.1%
Estates where an inventory is taken but no funeral arranged.	V M/D	250.00	260.00	4.0%
Estimated Financial Implication - Negligible				

Appointee & Deputyship Charges

The Care Act 2014 guidance states that, while an appointee service is a none statutory service, the council may charge for the service to provide it on a cost neutral basis. The charge of the service is dependant on the amount of capital a client has on the 1st March each year as below. The annual fee for the council to act as Deputy for a person is controlled by the Office of Public Guardian and currently set at the rate below.

Appointee Charge	VAT (V) /Code	2017/18	2018/19	% change
		£	£	
Appointee Charge - weekly				
Client Capital Balance				
£0.00 - £999	V D/D	0.00	0.00	0.0%
£1K - £15,999	V D/D	7.73	7.73	0.0%
>£16k	V D/D	11.19	11.19	0.0%
Deputyship Charge - annual				
Client Capital Balance				
<£16,000	V D/D	3% of total capital	3.5% of total capital	16.7%
>16,000	V D/D	585.00	650.00	11.1%

Kennel Fees

The Care Act 2014 guidance states that the council has a duty under its Protection of Property policy to provide temporary accommodation for animals which may be left in properties while a user is in hospital. The council will also recharge for the kennel fees.

Kennelling Fee	VAT (V) /Code	2017/18	2018/19	% change
		£/day	£	
All dogs	D/D	12.00	12.00	0.0%
Cats	D/D	8.50	8.50	0.0%
Parrots	D/D	4.00	4.00	0.0%
Budgies/Canaries	D/D	3.00	3.00	0.0%
Guinea pigs	D/D	3.50	3.50	0.0%
Rabbits	D/D	4.00	4.00	0.0%
Snakes	D/D	3.00	3.00	0.0%
Hamsters/Gerbils	D/D	3.00	3.00	0.0%
Transport is per collection		15.00	15.00	0.0%

Administration fee for Deferred Payers

Care Act 2014 guidance states that councils are expected to offer deferred payment arrangements for residents where there is not sufficient disposable income to pay the charge as the capital is tied up in the property. The Authority is empowered to reimburse itself for any costs involved from the estate provided there are sufficient means to do so.

Charge per deferred case	VAT (V) /Code	2017/18	2018/19	% change
		£	£	
	V D/D	575.00	575.00	0.0%

Scale of Income Support Allowances used in Trafford's Assessments	VAT (V) /Code	<u>2017/18</u> £	<u>2018/19</u> £	<u>%</u> <u>change</u>
Personal Allowances				
<u>Single claimant</u>				
18-24	M/M	57.90	57.90	0.0%
25 - 60	M/M	73.10	73.10	0.0%
60 and over	M/M	159.35	163.00	2.3%
<u>Couple</u>				
At least one aged 18 or over	M/M	114.85	114.85	0.0%
Couple aged 60 and over	M/M	243.25	248.80	2.3%
<u>Disability Premium</u>				
Single	M/M	32.55	33.55	3.1%
Couple	M/M	46.40	47.80	3.0%
<u>Pensioner Premium</u>				
Single	M/M	86.25	89.90	4.2%
Couple	M/M	128.40	133.95	4.3%
<u>Severe Disability Premium</u>				
Single claimant	M/M	62.45	64.30	3.0%
Couple (both qualify)	M/M	124.90	128.60	3.0%
<u>Enhanced Disability Premium</u>				
Single claimant	M/M	15.90	16.40	3.1%
Couple	M/M	22.85	23.55	3.1%
<u>Other Premiums</u>				
Carer Premium	M/M	34.95	36.00	3.0%
<u>CAPITAL LIMITS</u>				
Lower Limit	M/M	14,250.00	14,250.00	0.0%
Upper Limit	M/M	23,250.00	23,250.00	0.0%

Disabled Facilities Grants	VAT (V) /Code	<u>2017/18</u> £	<u>2018/19</u> £	<u>%</u> <u>change</u>
* Technical and Professional Services fee - minimum charge (£275.00) or 15% of eligible expense, (whichever is the greater). All plus professional negligence insurance based on 10% of fee plus VAT.	V M/D	*	*	0.0%

ENVIRONMENT & OPERATIONS

Highways Business Group

Stopping Up and Diversion Of Highway (Temporary)	VAT (V) /Code	2017/18 £	2018/19 £	% change
Temporary Traffic Orders				
Section 14(1) Orders (long term) Costs for Posting of Notices & Invoicing included.	D/D	1,750.00	1,800.00	2.9%
Section 14(2) Notices (5 Day/Emergencies) Costs for Posting of Notices & Invoicing included.	D/D	530.00	545.00	2.8%
Provision of Access Highlight Markings:				
Single Property	D/D	60.00	63.00	5.0%
Two Properties	D/D	98.00	103.00	5.1%

Road Opening Permit				
To allow for the excavation in the highway for the purpose footway crossings, sewer connections and sewer maintenance works.				
	VAT (V) /Code	2017/18 £	2018/19 £	% change
Administration Fee	V D/D	190.00	201.00	5.8%
Inspection fee – New Roads and Streetworks Act Section 75	M/M	Fee set nationally in March	Fee set nationally due March	Due Mar
Reinstatement Charges	D/D	Actual Cost	Actual Cost	N/A

New Roads and Streetworks Act 1991 - Section 50 Street Works Licence				
Fees to allow for the administration of the licence, maintaining the record of the apparatus and permitted inspection fees under the Act.				
	VAT (V) /Code	2017/18 £	2018/19 £	% change
Administration Fee – Installation of apparatus (non-returnable)	V D/D	300.00	310.00	3.3%
Administration Fee – Maintenance of apparatus	V D/D	190.00	200.00	5.3%
Capitalised Fee in lieu of annual charge	M/D	210.00	220.00	4.8%
Inspection fee per 200m length	M/M	Fee set nationally in March	Fee set nationally due March	Due Mar
Traffic Management Act - The above may be subject to changes in legislation.				

Street Furniture Records and Specification Information				
	VAT (V) /Code	2017/18 £	2018/19 £	% change
To cover small development involving no more than 6 items of street furniture.	D/D	85.00	88.00	3.5%
To cover major development involving more than 6 items of street furniture.	D/D	107.00	110.00	2.8%
Provision of Street Lighting Specification.	D/D	68.00	71.00	4.4%

Vehicular Crossings				
	VAT (V) /Code	2017/18 £	2018/19 £	% change
Site inspection, preparation of estimate, processing application, supervision of work, payment of account, including all administration costs.	D/D	Actual Cost	Actual Cost	N/A
Specialist input if required, i.e. Trees, Street Lighting.	D/D	Actual Cost	Actual Cost	N/A
Where a crossing is provided as part of programmed highway works, an all inclusive minimum charge (based on standard width of 2.7m).	D/D	450.00	471.00	4.7%
To provide estimate for a vehicle crossing.	D/D	40.00	42.00	5.0%

Hire Of Barriers, Lamps etc.	VAT (V) /Code	<u>2017/18</u> £	<u>2018/19</u> £	<u>% change</u>
<u>Daily Charges</u>				
Danger Lamp	V D/D	2.20	2.30	4.5%
Danger Lamp including batteries	V D/D	4.40	4.60	4.5%
Traffic Cone to 450 mm high	V D/D	0.55	0.58	5.5%
Traffic Cone and Traffic Cylinder with base over 450 mm	V D/D	1.20	1.25	4.2%
<u>Portable Signs in stands – Minimum charge of 3 days</u>				
600mm triangle/circle	V D/D	2.50	2.60	4.0%
750mm triangle/circle	V D/D	2.50	2.60	4.0%
900mm triangle/circle	V D/D	3.90	4.10	5.1%
1200mm triangle/circle	V D/D	5.00	5.20	4.0%
1050 x 750 rectangle (maximum)	V D/D	5.00	5.20	4.0%

<u>Temporary Signs for pole mounting, excluding mounting - Minimum charge of 3 days</u>	VAT (V) /Code	<u>2017/18</u> £	<u>2018/19</u> £	<u>% change</u>
450mm	V D/D	2.50	2.60	4.0%
600mm	V D/D	2.50	2.60	4.0%
750mm	V D/D	3.10	3.20	3.2%
900mm	V D/D	4.30	4.40	2.3%
1200mm	V D/D	4.30	4.40	2.3%
1050 x 750 rectangle	V D/D	4.30	4.40	2.3%
Lane closed, Guard Barrier or Crowd Barrier - Minimum charge 3 days	V D/D	4.80	4.90	2.1%
<u>Temporary Column excluding erection - Minimum charge 3 days</u>				
Temporary Column excluding erection– 8 metre	V D/D	8.40	8.80	4.8%
Temporary Column excluding erection– 6 metre	V D/D	6.40	6.70	4.7%
Wide Base	V D/D	8.90	9.30	4.5%
Twinex Light Unit	V D/D	5.60	5.80	3.6%

Delivery/Collection charges not included. All losses charges at replacement cost.

Hire Of Barriers, Lamps etc. cont.	VAT (V) /Code	2017/18 £	2018/19 £	% change
<u>WEEKLY (charge for 5 days)</u>				
Danger Lamp	V D/D	12.50	13.00	4.0%
Danger Lamp including batteries	V D/D	21.50	22.50	4.7%
Traffic Cone to 450 mm high	V D/D	3.10	3.20	3.2%
Traffic Cone and Traffic Cylinder with base over 450 mm	V D/D	4.30	4.40	2.3%
<u>Portable Signs in stands</u>				
600mm triangle/circle	V D/D	12.50	13.00	4.0%
750mm triangle/circle	V D/D	12.50	13.00	4.0%
900mm triangle/circle	V D/D	19.00	20.00	5.3%
1200mm triangle/circle	V D/D	23.00	24.00	4.3%
1050 x 750 rectangle (maximum)	V D/D	23.00	24.00	4.3%
<u>Temporary Signs for pole mounting, excluding mounting.</u>				
450mm	V D/D	12.50	13.00	4.0%
600mm	V D/D	12.50	13.00	4.0%
750mm	V D/D	128.00	133.00	3.9%
900mm	V D/D	21.50	22.40	4.2%
1200mm	V D/D	21.50	22.40	4.2%
1050 x 750 rectangle	V D/D	21.50	22.40	4.2%
Lane closed, Guard Barrier or Crowd Barrier per section	V D/D	21.60	22.50	4.2%
<u>Temporary Column excluding erection - Minimum charge 3 days</u>				
Temporary Column excluding erection – 8 metre	V D/D	41.00	43.00	4.9%
Temporary Column excluding erection – 6 metre	V D/D	33.00	35.00	6.1%
Wide Base	V D/D	42.00	44.00	4.8%
Twinex Light Unit	V D/D	26.00	27.00	3.8%

Delivery/Collection charges not included. All losses charges at replacement cost.

Miscellaneous charges	VAT (V) /Code	2017/18 £	2018/19 £	% change
<u>Miscellaneous charges</u>				
Grit, salt etc				
20 Kilo bag - collected from depot	V D/D	12.00	12.50	4.2%
5 x 20 Kilo bags delivered (minimum 5 bags)	V D/D	200.00	205.00	2.5%
Loose grit salt - 1/2 tonne (if collected)	V D/D	63.00	66.00	4.8%
Loose grit salt - 1 tonne	V D/D	100.00	105.00	5.0%
Delivery charge for 1 tonne loose salt	V D/D	210.00	221.00	5.2%
Grit Bin Delivered	V D/D	420.00	441.00	5.0%
Grit Bin - Collected	V D/D	260.00	273.00	5.0%
Grit Bin - to fill	V D/D	210.00	215.00	2.4%
Hire of sandbags 1 week (each)	V D/D	4.40	4.50	2.3%
Second hand flags - dependent on availability	V M/D	On application	On application	N/A

Provision of Highway Inspection Details To Statutory Undertakers and Other Bodies	VAT (V) /Code	2017/18 £	2018/19 £	% change
<u>Provision of Highway Inspection Details To Statutory Undertakers and Other Bodies</u>				
Supply of collected Highway Inspection Data – per year requested	V D/D	120.00	128.00	6.7%
Administrative charge per question	V D/D	16.00	16.50	3.1%
Photocopying of existing information per sheet	V D/D	0.30	0.35	16.7%

Local Authorities (Transport Charges) Regulations 1998 – Skips	VAT (V) /Code	2017/18 £	2018/19 £	% change
<u>Local Authorities (Transport Charges) Regulations 1998 – Skips</u>				
Consideration to an application by any person for permission to deposit, or cause to be deposited, a skip on any highway pursuant to section 129 (1) and (2) of the Highways Act 1980.	D/D	34.00	35.50	4.4%

Local Authorities (Transport Charges) Regulations 1998 – Scaffolding	VAT (V) /Code	2017/18 £	2018/19 £	% change
<u>Local Authorities (Transport Charges) Regulations 1998 – Scaffolding</u>				
Consideration of an application for licence in writing to erect or retain on or over a highway any scaffolding or other structure in connection with any building or demolition work or the alteration, repair, maintenance or cleaning of any building which obstructs the highway pursuant to section 169 (1) and (2) of the Highways Act 1980.	D/D	120.00	125.00	4.2%
For each 28 day period thereafter.	D/D	115.00	120.00	4.3%

Local Authorities (Transport Charges) Regulations – Hoardings	VAT (V) /Code	2017/18 £	2018/19 £	% change
Consideration of an application for consent for the obligation to erect a hoarding or fence in accordance with section 172 (1) of the highways Act 1980 to be dispensed pursuant to subsection (2) of that section.	D/D	120.00	125.00	4.2%
Anything done by the local highway authority in connection with site specifications to monitor compliance with duties imposed by section 172(3) and by section 173 (1) of the highways Act 1980 on a person who has erected a hoarding or fence (for pre and post erection inspections per month for duration for safety inspections.	D/D	60.00	65.50	9.2%

Removal of "A" Boards and Other Obstructions placed within the Public Highway	VAT (V) /Code	2017/18 £	2018/19 £	% change
Small	V D/D	55.00	57.00	3.6%
Medium	V D/D	110.00	114.00	3.6%
Large	V D/D	160.00	165.00	3.1%

Placing of Tables and Chairs on the Highway	VAT (V) /Code	2017/18 £	2018/19 £	% change
Band 1 renewal 12 month - Licenced Premises.	D/D	410.00	430.00	4.9%
Band 2 renewal 12 month - Street Café open until 20.30 hrs or in excess of 12 seats.	D/D	255.00	265.00	3.9%
Band 3 renewal 12 month - Street Café open until 17.30 hrs under 12 seats.	D/D	220.00	230.00	4.5%

Children's Fairground Rides on the adopted highway under Section 115E of the Highways Act 1980	VAT (V) /Code	2017/18 £	2018/19 £	% change
per annum	D/D	1,950.00	2,050.00	5.1%
per month (4 week period)	D/D	170.00	178.00	4.7%
per week (one off special event)	D/D	49.00	51.00	4.1%

Copies of Technical Reports	VAT (V) /Code	2017/18 £	2018/19 £	% change
<u>Copies of Technical Reports</u> (Ground Investigation and Tests Available to Developers/Consultants) per page inclusive of VAT - minimum charge of £50.	V D/D	3.00	3.15	5.0%
<u>Provision of Policy Documents</u> (for any policy document including the "Highway Design Standards for Adoption" document).	D/D	82.00	86.00	4.9%

Adopted Highway Information, Signs to Housing Developments

Street Lighting Design Services for Private Developments	VAT (V) /Code	2017/18 £	2018/19 £	% change
Fixed design/checking fee	D/D	660.00	690.00	4.5%
Plus charge per column	D/D	47.00	49.00	4.3%

Highways Act 1980 Section 38 Agreement – Administration Charge	VAT (V) /Code	2017/18 £	2018/19 £	% change
Charge to be made of 8.5% of the Bond figure subject to a minimum charge of £5,210 and no maximum charge.	M/D	6,000.00	6,280.00	4.7%
Charge in respect of any agreed extension of time to that in the agreement.	M/D	1,000.00	1,040.00	4.0%

Stopping Up and Diversion of Highway (Permanent)	VAT (V) /Code	2017/18 £	2018/19 £	% change
For all requests for the stopping up and diversion of Highways/Public Rights of Way.	D/D	2,200.00	2,290.00	4.1%
The Council's legal fees will be payable in addition to the above.				

Provision of Direction Signing to Tourist Attractions	VAT (V) /Code	2017/18 £	2018/19 £	% change
Non-refundable fee for each request.	D/D	210.00	220.00	4.8%
Provision of temporary directional signage to events.	D/D	125.00	130.00	4.0%
If signing is agreed, the applicant is required to meet all costs for design, manufacture, erection and monitoring of the signs to their attractions.				

Street Numbering and Naming	VAT (V) /Code	2017/18 £	2018/19 £	% change
Renumbering of properties in situations where numbers have previously been allocated.	D/D	470.00	490.00	4.3%

Adopted Highway Information				
For all requests from developers, individuals and external bodies to mark up plans submitted by them to show the extent of adopted highways.				
	VAT (V) /Code	2017/18 £	2018/19 £	% change
To cover single applications i.e. a single house.	V D/D	69.60 *	73.00	4.9%
To cover large single unit development i.e. office block, single factory unit or flat development.	V D/D	84.00 *	88.00	4.8%
To cover major development i.e. large scale housing, industrial and commercial development.	V D/D	120.00 *	126.00	5.0%
Request for advice and information on proposals or infrastructure queries.	V D/D	52.80 *	55.40	4.9%

* HMRC changed the VAT status from non-business to business supply with effect from 1 April 2017 .

Signs to Housing Development	VAT (V) /Code	2017/18 £	2018/19 £	% change
Irrespective of the number of signs, each application to be subject to a fee for processing the application and that the applicant pay the actual cost of providing the signs including the design fee. (The fee covers the first 12 months or part thereof).	D/D	360.00	378.00	5.0%
For each additional 12 months (or part thereof).	D/D	139.00	145.00	4.3%
Administration fee for removal of unauthorised signage.	D/D	110.00	115.00	4.5%
Each further sign:	D/D	16.00	17.00	6.3%
Small	D/D	28.00	29.00	3.6%
Large				
Dangerous Buildings and Demolition Notices	VAT (V) /Code	2017/18 £	2018/19 £	% change
Dangerous Buildings	D/D	poa	poa	N/A
Demolition Notices	D/D	235.00	247.00	5.1%

Parking Services				
Parking Permits	VAT (V) /Code	2017/18 £	2018/19 £	% change
Annual Residents Parking Permit	D/D	36.75	38.60	5.0%
Annual Visitor Permit	D/D	36.75	38.60	5.0%
Visitor Books – 25 cards per book	D/D	10.50	11.00	4.8%
Administration Fee	D/D	6.30	6.60	4.8%
Annual Business Permit	D/D	115.50	121.30	5.0%

Town Centre Display Area	VAT (V) /Code	2017/18 £	2018/19 £	% change
Daily charge	D/D	61.50	64.60	5.0%

Trafford Park Match Day Parking	VAT (V) /Code	2017/18 £	2018/19 £	% change
The Village, Trafford Park Match Day parking charge (per event)	D/D	7.00	7.00	0.0%

Pay and Display	VAT (V) /Code	2017/18 £	2018/19 £	% change
Off Street * (SEE BELOW)				
Regent Road up to ½ hour	V D/D	0.70	0.20	(71.4%)
Regent Road up to 1 hour	V D/D	N/A	1.00	N/A
Regent Road up to 1 ½ hours	V D/D	N/A	1.50	N/A
Regent Road up to 2 hours	V D/D	1.50	2.00	33.3%
Regent Road up to 3 hours	V D/D	2.50	2.50	0.0%
Regent Road up to 4 hours	V D/D	3.50	3.00	(14.3%)
Regent Road over 4 hours	V D/D	7.00	5.00	(28.6%)
Oakfield Road up to ½ hour	V D/D	0.70	0.20	(71.4%)
Oakfield Road up to 1 hour	V D/D	N/A	1.00	N/A
Oakfield Road up to 1 ½ hours	V D/D	N/A	1.50	N/A
Oakfield Road up to 2 hours	V D/D	1.50	2.00	33.3%
Oakfield Road up to 3 hours	V D/D	2.50	2.50	0.0%
Oakfield Road up to 4 hours	V D/D	3.50	3.00	(14.3%)
Oakfield Road over 4 hours	V D/D	7.00	5.00	(28.6%)
Victoria Road up to ½ hour	V D/D	0.70	0.20	(71.4%)
Victoria Road up to 1 hour	V D/D	N/A	1.00	N/A
Victoria Road up to 1 ½ hours	V D/D	N/A	1.50	N/A
Victoria Road up to 2 hours	V D/D	1.50	2.00	33.3%
Victoria Road up to 3 hours	V D/D	2.50	2.50	0.0%
Victoria Road up to 4 hours	V D/D	3.50	3.00	(14.3%)
Victoria Road over 4 hours	V D/D	7.00	5.00	(28.6%)
Cecil Road up to ½ hour	V D/D	0.70	0.20	(71.4%)
Cecil Road up to 1 hour	V D/D	N/A	1.00	N/A
Cecil Road up to 1 ½ hours	V D/D	N/A	1.50	N/A
Cecil Road up to 2 hours	V D/D	1.50	2.00	33.3%
Cecil Road up to 3 hours	V D/D	2.50	2.50	0.0%
Cecil Road up to 4 hours	V D/D	3.50	3.00	(14.3%)
Cecil Road over 4 hours	V D/D	7.00	5.00	(28.6%)
Oaklands Drive up to ½ hour	V D/D	0.70	0.20	(71.4%)
Oaklands Drive up to 1 hour	V D/D	N/A	1.00	N/A
Oaklands Drive up to 1 ½ hours	V D/D	N/A	1.50	N/A
Oaklands Drive up to 2 hour	V D/D	1.50	2.00	33.3%
Oaklands Drive up to 3 hour	V D/D	2.50	2.50	0.0%
Oaklands Drive up to 4 hour	V D/D	3.50	3.00	(14.3%)
Oaklands Drive over 4 hour	V D/D	7.00	5.00	(28.6%)
Brown Street up to ½ hour	V D/D	0.70	0.20	(71.4%)
Brown St up to 1 hour	V D/D	N/A	1.00	N/A
Brown St up to 1 ½ hours	V D/D	N/A	1.50	N/A
Brown St up to 2 hour	V D/D	1.50	2.00	33.3%
Brown St up to 3 hour	V D/D	2.50	2.50	0.0%
Brown St up to 4 hour	V D/D	3.50	3.00	(14.3%)
Brown St over 4 hour	V D/D	7.00	5.00	(28.6%)
Balmoral Road, Altrincham over 2 hours	V D/D	1.00	1.00	0.0%
Golden Hill, Urmston over 2 hours	V D/D	1.00	1.00	0.0%
Warrener Street, Sale Moor over 2 hours	V D/D	1.00	1.00	0.0%
Lacy Street, Stretford over 2 hours	V D/D	1.00	1.00	0.0%
Flixton Road, Flixton over 2 hours	V D/D	1.00	1.00	0.0%
Manor Avenue, Urmston over 2 hours	V D/D	1.00	1.00	0.0%
Hampson Street, Sale Moor over 2 hours	V D/D	1.00	1.00	0.0%
Balmoral Road, Altrincham (small) over 2 hours	V D/D	1.00	1.00	0.0%
Atkinson Road, Urmston over 2 hours	V D/D	1.00	1.00	0.0%
James Street, Sale Moor over 2 hours	V D/D	1.00	1.00	0.0%
Greenbank Road, Ashton on Mersey, Sale over 2 hours	V D/D	1.00	1.00	0.0%

* Cashless parking option available for these locations for which a convenience charge of up to £0.20p applies to all tariffs for users choosing this method of payment.

On Street * (SEE BELOW) On-street parking is non-vatable.

2018/19

Location	1/2 hour	1 hour	1 & 1/2 hours	2 hours	3 hours	4 hours	All day
ALTRINCHAM							
Stamford street (ss)	£0.20	£1.00	£1.50	£2.00	(max stay 2hrs- no return 1 hour)	N/A	N/A
Springfield road (ss)	£0.20	£1.00	£1.50	£2.00		N/A	N/A
Victoria street (ss)	£0.20	£1.00	£1.50	£2.00		N/A	N/A
Market street (ss)	£0.20	£1.00	£1.50	£2.00		N/A	N/A
Regent road (ss)	£0.20	£1.00	£1.50	£2.00		N/A	N/A
New street (ss)	£0.20	£1.00	£1.50	£2.00		N/A	N/A
The Downs (ss)	£0.20	£1.00	£1.50	£2.00		N/A	N/A
Lloyd street (ss)	£0.20	£1.00	£1.50	£2.00		N/A	N/A
Railway street (ss)	£0.20	£1.00	£1.50	£2.00		N/A	N/A
Kingsway (ss)	£0.20	£1.00	£1.50	£2.00		N/A	N/A
Oakfield street (ss)	£0.20	£1.00	£1.50	£2.00		N/A	N/A
Oxford road (ss)	£0.20	£1.00	£1.50	£2.00		N/A	N/A
Barrington road (ss)	£0.20	£1.00	£1.50	£2.00		N/A	N/A
Burlington road (ls)	£0.20	£1.00	£1.50	£2.00	£2.50	£3.00	£5.00
Gaskell road (ls)	£0.20	£1.00	£1.50	£2.00	£2.50	£3.00	£5.00

Location	1/2 hour	1 hour	1 & 1/2 hours	2 hours	3 hours	4 hours	All day
Grosvenor road (nr 2+11) (ss)	£0.20	£1.00	£1.50	£2.00	(max stay 2hrs- no return 1 hour)	N/A	N/A
Grosvenor road (Bridge) (ls)	£0.20	£1.00	£1.50	£2.00	£2.50	£3.00	£5.00
Hazel road (ls)	£0.20	£1.00	£1.50	£2.00	£2.50	£3.00	£5.00
Mill street (ls)	£0.20	£1.00	£1.50	£2.00	£2.50	£3.00	£5.00
Sandway road (ls)	£0.20	£1.00	£1.50	£2.00	£2.50	£3.00	£5.00
Sandway place (ss)	£0.20	£1.00	£1.50	£2.00	(max stay 2hrs- no return 1 hour)	N/A	N/A
SALE							
Broad road (ss)	£0.20	£1.00	£1.50	£2.00	(max stay 2hrs- no return 1 hour)	N/A	N/A
Northenden road (ss)	£0.20	£1.00	£1.50	£2.00	(max stay 2hrs- no return 1 hour)	N/A	N/A
Hope road (ss)	£0.20	£1.00	£1.50	£2.00	(max stay 2hrs- no return 1 hour)	N/A	N/A
Ashton lane (ss)	£0.20	£1.00	£1.50	£2.00	(max stay 2hrs- no return 1 hour)	N/A	N/A
Harley road (ls)	£0.20	£1.00	£1.50	£2.00	£2.50	£3.00	£5.00
Symons road (ls)	£0.20	£1.00	£1.50	£2.00	£2.50	£3.00	£5.00
Linley road (ls)	£0.20	£1.00	£1.50	£2.00	£2.50	£3.00	£5.00
Sefton road (ls)	£0.20	£1.00	£1.50	£2.00	£2.50	£3.00	£5.00
Ashfield road (ss)	£0.20	£1.00	£1.50	£2.00	(max stay 2hrs- no return 1 hour)	N/A	N/A
Leicester road (ss)	£0.20	£1.00	£1.50	£2.00	(max stay 2hrs- no return 1 hour)	N/A	N/A
Claremont road (ss)	£0.20	£1.00	£1.50	£2.00	(max stay 2hrs- no return 1 hour)	N/A	N/A
Claremont rd (nr School) (ss)	£0.20	£1.00	£1.50	£2.00	(max stay 2hrs- no return 1 hour)	N/A	N/A
Brighton grove (ss)	£0.20	£1.00	£1.50	£2.00	(max stay 2hrs- no return 1 hour)	N/A	N/A

Location	1/2 hour	1 hour	1 & 1/2 hours	2 hours	3 hours	4 hours	All day
STRETFORD							
Chorley street (ls)	£0.20	£1.00	£1.50	£2.00	£2.50	£3.00	£5.00
Warwick road (ls)	£0.20	£1.00	£1.50	£2.00	£2.50	£3.00	£5.00
Brian Statham Way (ls)	£0.20	£1.00	£1.50	£2.00	£2.50	£3.00	£5.00

* Cashless parking option available for these locations for which a convenience charge of up to £0.20p applies to all tariffs for users choosing this method of payment.

Parking Dispersions and Suspensions				
Operation of decriminalised parking enforcement gives provision for the Council to allow a named vehicle to park for a defined time in a parking place where the operation of the parking place has been suspended or where the parking place is in a restricted area.				
	VAT (V) /Code	2017/18 £	2018/19 £	% change
Dispensation – per vehicle, per day, e.g. House Removal, Builders (for long term work, price to be agreed upon application).	D/D	12.60	13.25	5.2%
Dispensation – per vehicle for one month (builders etc).	D/D	120.75	126.80	5.0%
Dispensation – per vehicle for two months (builders etc)	D/D	183.75	192.95	5.0%
Dispensation – per vehicle for three months (builders etc).	D/D	236.25	248.05	5.0%
Suspensions	D/D	25.20	26.45	5.0%
Multi-bay suspensions to be agreed upon application. Dependent on location.		negotiated on application with reference to daily parking charges		
Cones charge – refundable charge for each cone - charge to be negotiated on application.	D/D	12.60	13.25	5.2%

Greenspace Business Group

Allotments	VAT (V) /Code	2017/18 £	2018/19 £	% change
Standard Plots – 250 metres square – per annum	D/D	104.00	104.00	0.0%
Concessionary charge – first plot	D/D	52.00	52.00	0.0%
Concessionary – additional plots	D/D	104.00	104.00	0.0%
		2019/20 £		
N.B. Allotment fees set a year ahead in line with legislation.				
Standard Plots – 250 metres square – per annum	D/D	104.00		0.0%
Concessionary charge – first plot	D/D	52.00		0.0%
Concessionary – additional plots	D/D	104.00		0.0%

Fishing (King George V Pool)

This facility is managed by Friends of King George V Pool who will collect and retain income for development projects.				
	VAT (V) /Code	2017/18 £	2018/19 £	% change
Day ticket to 5.00 p.m. – Adult	D/D	2.00	2.00	0.0%
Day Ticket to 5.00 p.m. - Junior/Leisure Pass	D/D	1.00	1.00	0.0%
Night fishing permit – Adult	D/D	30.00	30.00	0.0%

Special Events

	VAT (V) /Code	2017/18 £	2018/19 £	% change
Filming in Parks - price dependent on size of company and length of stay.	V D/D	poa	poa	N/A
Filming in Parks (parking) - price dependent on size of company and length of stay.	V D/D	poa	poa	N/A

Use of Parks and green spaces for commercial activities (sessional) e.g. fitness classes, forest schools

	VAT (V) /Code	2017/18 £	2018/19 £	% change
Operator registration fee	V D/D	12.00	12.00	0.0%
Annual Licence administration fee one venue	V D/D	30.00	30.00	0.0%
Annual Licence administration fee for each additional venue	V D/D	24.00	24.00	0.0%
Licence fee: per adult session/per trainer or per children's session maximum group size 30 (Annual)	D/D	100.00	100.00	0.0%
Licence fee: per adult session/per trainer or per children's session maximum group size 30 (Quarterly /13 weeks)	D/D	30.00	30.00	0.0%

Environment Business Group

Waste Management	VAT (V) /Code	2017/18 £	2018/19 £	% change
Waste Charges shown are NOW exclusive of VAT unless stated otherwise				
<u>Annual Green Waste Charges</u>				
Household garden waste collection service (1 x 240l bin) co-collected with food waste (First bin) *	D/D	40.00	40.00	0.0%
Household garden waste collection service (1 x 240l bin) additional bin	D/D	25.00	25.00	0.0%
* Online subscribers receive a £5 discount				
<u>Bulky Item Collection</u>				
Removal of Commercial Bulky items (hourly charge)	D/D	90.00	93.00	3.3%
Removal of Commercial Fridges/Freezers/WEEE per unit	D/D	130.00	135.00	3.8%
Removal of Domestic Bulky Household Items (per 5 items)	D/D	31.00	32.00	3.2%
<u>Domestic Container Purchase (Individual Properties)</u>				
Purchase of Domestic Recycling and Waste Container New Builds.	D/D	95.00	97.00	2.1%
<u>Domestic Containers Purchase for Developers - per Container. (INCLUSIVE of VAT)</u>				
Purchase of Domestic Waste & recycling Euro Containers (flats) - set of 3	V D/D	900.00	935.00	3.9%
Purchase of Domestic Waste & recycling Wheeled Bins 360 (flats).	V D/D	70.00	73.00	4.3%
<u>Delivery and Administration for Replacement Domestic Bins</u>				
Delivery and administration charge for replacement domestic wheeled bins.	V D/D	27.00	28.00	3.7%
Delivery and administration charge for replacement domestic wheeled bins for householders receiving Council Tax Benefit, (excluding Single Persons Reductions) or Housing Benefit.	V D/D	11.00	11.50	4.5%

Environmental Health

A) Licences	VAT (V) /Code	2017/18 £	2018/19 £	% change
<u>Health & Safety</u>				
Tattooing, Cosmetic Piercing, Ear Piercing, Semi-permanent skin-colouring, Acupuncture & Electrolysis (and other related activities which may be included following a change to the relevant Byelaws) - Premises.	D/D	201.00	211.00	5.0%
Tattooing, Ear Piercing, Acupuncture & Electrolysis (and other related activities which may be included following a change to the relevant Byelaws) - Person.	D/D	68.00	72.00	5.9%
Statement of Facts	D/D	121.00	127.00	5.0%
<u>Animal Welfare</u>				
Pet Animals Act 1951 - Renewal	D/D	137.00	144.00	5.1%
Pet Animals Act 1951 - New Application	D/D	196.00	206.00	5.1%
Breeding of Dogs Act 1973 - Renewal	D/D	137.00	144.00	5.1%
Breeding of Dogs Act 1973 - New Application	D/D	196.00	206.00	5.1%
Animal Boarding Establishments Act 1963 - New Application	D/D	196.00	206.00	5.1%
Animal Boarding Establishments Act 1963 - Renewal	D/D	137.00	144.00	5.1%
Animal Boarding Establishments Act 1963 - Renewal (Home boarding)	D/D	68.00	72.00	5.9%
Animal Boarding Establishments Act 1963 -New (Home boarding)	D/D	196.00	206.00	5.1%
Riding Establishments Act 1964 & 1971 - Renewal	D/D	233.00	245.00	5.2%
Riding Establishments Act 1964 & 1971 - New Application	D/D	280.00	294.00	5.0%
Dangerous Wild Animals Act 1976 - Renewal	D/D	137.00	144.00	5.1%
Dangerous Wild Animals Act 1976 - New Application	D/D	196.00	206.00	5.1%
Performing Animals (Regulation) Act 1925	D/D	196.00	206.00	5.1%
Zoo Licence - Renewal	D/D	328.00	345.00	5.2%
Zoo Licence - New Application	D/D	569.00	598.00	5.1%
Vet's fees at cost plus 15% administration plus VAT	V D/D			N/A
New application fees reflects additional work, time and visits required for licensing a new premises. The new application fee will also apply to any relocation of premises or change of licensee.				
	VAT (V) /Code	2017/18 £	2018/19 £	% change
Food Export Certificate	D/D	155.00	163.00	5.2%
Food Surrender Certificate	D/D	75.00	79.00	5.3%
Certificate of Free Sale	D/D	78.00	82.00	5.1%
Request for a re-inspection under the Food Hygiene Rating Scheme	D/D	150.00	165.00	10.0%

B) Environmental Protection	VAT (V) /Code	2017/18 £	2018/19 £	% change
Environmental Protection fees are set nationally by DEFRA and are announced annually in March.				
<u>Authorised Processes - Application Fees</u>				
Standard part B	M/M	1,579.00	1,650.00	4.5%
Part B - Reduced Activities	M/M	148.00	155.00	4.7%
<u>Annual Subsistence Fees</u>				
Standard Part B				
- Low Risk	M/M	739.00	772.00	4.5%
- Medium Risk	M/M	1,111.00	1,161.00	4.5%
- High Risk	M/M	1,672.00	1,747.00	4.5%
<u>Part B - Reduced Activities</u>				
- Medium Risk	M/M	151.00	158.00	4.6%
<u>Vehicle Refinishers</u>				
- Low Risk	M/M	218.00	228.00	4.6%
- Medium Risk	M/M	349.00	365.00	4.6%
- High Risk	M/M	524.00	548.00	4.6%
<u>Mobile Screening and Crushing Plant</u>				
- Low Risk	M/M	618.00	646.00	4.5%

Environmental Protection cont.	VAT (V) /Code	2017/18 £	2018/19 £	% change
<u>Environmental Searches</u>				
Basic environmental search (250m radius)	V M/D	83.28	87.45	5.0%
Extended basic environmental search (250-500m radius)	M/D	125.18	131.45	5.0%
Detailed environmental search	M/D	152.60	160.25	5.0%

C) Housing Standards	VAT (V) /Code	2017/18 £	2018/19 £	% change
<u>Housing Inspection</u>				
Immigration Inspections	V D/D	142.61	149.75	5.0%
Other Inspections	V D/D	129.08	135.55	5.0%
<u>Notices & Works in Default</u>				
Service of Statutory Notice under Housing Act	D/D	357.70	375.60	5.0%
Administration charge for works in default	M/D	Officers' hourly rate X 2	£79 per hour *	N/A
* A new standard rate across AGMA has been calculated and agreed for this				
Landlord Accreditation	D/D	89.43	93.90	5.0%
<u>HMO Licensing (Housing Act 2004 part 2)</u>				
Per habitable room fee.	M/D	62.83	66.00	5.0%
Initial application (plus fee per habitable room).	M/D	695.38	730.15	5.0%
Subsequent application (plus fee per habitable room).	M/D	646.01	678.30	5.0%
Additional application fee after wrongly claimed exemption under Building Regulations.	M/D	87.99	92.40	5.0%
Notification of inadequate application.	M/D	61.34	64.40	5.0%
Resubmission of application following refusal of licence.	M/D	634.26	666.00	5.0%
Verification of satisfactory management arrangements.	M/D	84.90	89.15	5.0%
Application to vary licence or licence conditions.	M/D	90.38	94.90	5.0%
Renewal Fee for pass-ported HMO's with early re-applications (plus fee per habitable room).	M/D	323.13	339.30	5.0%
<u>Penalty Charges Under Smoke and Carbon Monoxide Alarm (England) Regulations 2015</u>				
First breach to comply with a remedial notice (reduced by 50% if paid within 14 days).	D/D	2,000.00	2,000.00	0.0%
For each subsequent breach to comply with a remedial notice (reduced by 50% if paid within 14 days).	D/D	5,000.00	5,000.00	0.0%

D) Pest Control	VAT (V) /Code	<u>2017/18</u> £	<u>2018/19</u> £	<u>% change</u>
Dwelling Houses				
- Wasps & Bees (Single or first nest below gutter level)	V D/D	58.00	68.00	17.2%
- Wasps & Bees (Single or first nest above gutter level)	V D/D	79.00	89.00	12.7%
- Wasps & Bees (Second or subsequent nests treated at same time)	V D/D	33.00	33.00	0.0%
- Ants	V D/D	65.00	68.00	4.6%
- Rats or Mice (3 visits)	V D/D	69.00	79.00	14.5%
- Grey Squirrels (3 visits)	V D/D	128.00	135.00	5.5%
- Rodent investigatory visit	V D/D	64.00	67.00	4.7%
- Fleas	V D/D	96.00	99.50	3.6%
- Fleas (respray within 14 days)	V D/D	48.00	50.00	4.2%
- Cockroaches	V D/D	128.00	135.00	5.5%
- Bedbugs (2 visits)	V D/D	180.00	189.00	5.0%
- Call out charge and missed appointments (all customers, all pests)	V D/D	30.00	31.50	5.0%
- Pestport Scheme (3 visits - no discount for benefit recipients)	V D/D	85.00	90.00	5.9%
All other pests and insects in dwelling houses will be charged at an hourly rate of £99.50. The time charged would be a minimum of one hour for each visit and time in excess of one hour will be charged in rounded up thirty-minute periods.	V D/D	96.00	99.50	3.6%

E) Works In Default	VAT (V) /Code	<u>2017/18</u> £	<u>2018/19</u> £	<u>% change</u>
Administration charge for works in default	D/D	Officers' hourly rate X 1.34	£79 per hour *	N/A
* A new standard rate across AGMA has been calculated and agreed for this.				

F) Stray Dogs	VAT (V) /Code	<u>2017/18</u> £	<u>2018/19</u> £	<u>% change</u>
Stray Dogs Charge [Note: This charge applies when a stray dog has been seized by the Dog Warden is then collected by the owner from Manchester Dogs Home. Where a dog is returned directly to the owner by Animal Wardens (the contracted dog warden service) a fee of £78.00 is collected by them. Additional kenneling charges may also be applied by Manchester Dogs Home and Animal Wardens.)	M/D	130.89	133.21	1.8%

Licensing

Licence Application Fees

These fees are subject to a 'reasonableness' test and the authority must advertise certain fees for Hackney Carriage and Private Hire Vehicle Licensing with an objection period in operation for any challenge to an increase.

1. Taxis – Private Hire & Hackney	VAT (V) /Code	2017/18 £	2018/19 £	% change
<u>Taxi Licences – Vehicles & Drivers</u>				
Grant Hackney Vehicle Licence (includes the cost of two vehicle tests)	D/D	248.00	248.00	0.0%
Renewal Hackney Vehicle Licence (includes the cost of two vehicle tests)*	D/D	342.00	342.00	0.0%
Grant or Renewal Private Hire Vehicle Licence	D/D	248.00	248.00	0.0%
Initial Grant of Hackney Carriage/Private Hire Driver (1 Year)	D/D	134.50	134.50	0.0%
Initial Grant of Hackney Carriage/Private Hire Driver (2 Years)	D/D	199.00	199.00	0.0%
Initial Grant of Hackney Carriage/Private Hire Driver (3 Years)	D/D	264.00	264.00	0.0%
Renewal (Hackney Carriage Driver) (1 Year)*	D/D	101.00	101.00	0.0%
Renewal (Hackney Carriage Driver) (2 Years)*	D/D	166.00	166.00	0.0%
Renewal (Hackney Carriage Driver) (3 Years)*	D/D	231.00	231.00	0.0%
Renewal (Private Hire Driver) (1 Year)	D/D	85.00	85.00	0.0%
Renewal (Private Hire Driver) (2 Years)	D/D	149.00	149.00	0.0%
Renewal (Private Hire Driver) (3 Years)	D/D	214.00	214.00	0.0%
* Includes charge to cover the cost of unmet demand survey				
<u>Vehicle Tests</u>				
Test Fee S.68	D/D	75.00	75.00	0.0%
Retest Fee	D/D	50.00	50.00	0.0%
Partial Retest Fee	D/D	25.00	25.00	0.0%
Penalty – arriving late for vehicle test	D/D	28.00	28.00	0.0%
Accident damage check	D/D	25.00	25.00	0.0%
Meter Test	D/D	14.00	14.00	0.0%
Tint test (to check compliance with tinted glass policy)	D/D	13.20	13.20	0.0%
Exceptional Vehicle Condition Test	D/D	25.00	25.00	0.0%
<u>Drivers Tests</u>				
Taxi Driver Training & Test	D/D	124.00	124.00	0.0%

Taxis cont.	VAT (V) /Code	2017/18 £	2018/19 £	% change
<u>Taxi Operators Licence</u>				
1 vehicle (1 Year)	D/D	190.00	190.00	0.0%
1 vehicle (5 Years)	D/D	800.00	800.00	0.0%
Additional vehicle 2-5	D/D	190.00	190.00	0.0%
Plus per extra vehicle	D/D	31.00	31.00	0.0%
6-10 vehicles (1 Year)	D/D	368.50	368.50	0.0%
6 - 10 vehicles (5 Years)	D/D	1,552.00	1,552.00	0.0%
11 -29 vehicles (1 Year)	D/D	498.00	498.00	0.0%
11 - 29 vehicles (5 Years)	D/D	2,098.00	2,098.00	0.0%
30+ vehicles (1 Year)	D/D	654.00	654.00	0.0%
30+ vehicles (5 Years)	D/D	2,755.00	2,755.00	0.0%
<u>Other Charges</u>				
Duplicate Licence	D/D	15.00	15.00	0.0%
Duplicate Plate	D/D	26.00	26.00	0.0%
Duplicate Badge	D/D	4.30	4.30	0.0%
Disclosure and Barring Service checks (was CRB)	M/M	44.00	44.00	0.0%
DVLA Mandate	D/D	13.00	13.00	0.0%
Roof Signs	D/D	65.00	65.00	0.0%
Change of Vehicle	D/D	41.00	41.00	0.0%
Owner Transfer of Vehicle	D/D	15.00	15.00	0.0%

2. Liquor & Entertainment Licensing	VAT (V) /Code	2017/18 £	2018/19 £	% change
Personal Licences	M/M	37.00	37.00	0.0%
<u>Premises Licences</u>				
Band A	M/D *	70.00	70.00	0.0%
Band B	M/D *	180.00	180.00	0.0%
Band C	M/D *	295.00	295.00	0.0%
Band D	M/D *	320.00	320.00	0.0%
Band E	M/D *	350.00	350.00	0.0%
Temporary Event Notices (Approx)	M/D *	21.00	21.00	0.0%
Change of Designated Premises Supervisor (Approx)	M/D *	23.00	23.00	0.0%
Consultation fee for completion of application form (grant/variation of premises licence)	D/D	157.50	157.50	0.0%
<u>Premises Licences for Concerts</u>				
30,000 to 39,999	M/D *	16,000.00	16,000.00	0.0%
40,000 to 49,999	M/D *	24,000.00	24,000.00	0.0%
50,000 to 59,999	M/D *	32,000.00	32,000.00	0.0%
<u>Variation of Premises Licence</u>				
Band A	M/D *	100.00	100.00	0.0%
Band B	M/D *	190.00	190.00	0.0%
Band C	M/D *	315.00	315.00	0.0%
Band D	M/D *	450.00	450.00	0.0%
Band E	M/D *	635.00	635.00	0.0%
<u>Other Charges</u>				
Theft, loss, etc. of premises licence or summary	M/M	10.50	10.50	0.0%
Application for a provisional statement where premises being built etc.	M/M	315.00	315.00	0.0%
Notification of change of name or address	M/M	10.50	10.50	0.0%
Application for transfer of premises licence	M/M	23.00	23.00	0.0%
Interim authority notice following death etc. of licence holder	M/M	23.00	23.00	0.0%
Theft, loss etc. of certificate or summary	M/M	10.50	10.50	0.0%
Notification of change of name or alteration of rules of club	M/M	10.50	10.50	0.0%
Change of relevant registered address of club	M/M	10.50	10.50	0.0%
Theft, loss etc. of temporary event notice	M/M	10.50	10.50	0.0%
Theft, loss etc. of personal licence	M/M	10.50	10.50	0.0%
Duty to notify change of name or address	M/M	10.50	10.50	0.0%
Right of freeholder etc. to be notified of licensing matters	M/M	21.00	21.00	0.0%

* Discretionary up to a maximum limit. The current fees are at the statutory limit.

3. Renewal of Annual Safety at Sports Ground Certificate	VAT (V) /Code	2017/18 £	2018/19 £	% change
Manchester United	D/D	18,648.79	19,581.25	5.0%
Altrincham Football Club	D/D	253.58	266.25	5.0%
Lancashire Cricket Club	D/D	1,354.50	1,422.25	5.0%
Sale Rugby Club	D/D	121.28	127.35	5.0%

4. Grant of a new Safety at Sports Ground Certificate	VAT (V) /Code	2017/18 £	2018/19 £	% change
Number of proposed Spectators:				
5,000 to 9,999	D/D	1,212.75	1,273.40	5.0%
10,000 to 14,999	D/D	2,430.75	2,552.30	5.0%
15,000 to 19,999	D/D	4,862.03	5,105.15	5.0%
20,000 to 29,999	D/D	9,724.05	10,210.05	5.0%
30,000 to 39,999	D/D	19,448.10	20,420.50	5.0%
40,000 to 49,999	D/D	29,172.15	30,630.75	5.0%
50,000 to 59,999	D/D	38,896.20	40,841.00	5.0%
60,000 to 69,999	D/D	48,620.25	51,051.25	5.0%
70,000 to 79,999	D/D	58,344.30	61,261.50	5.0%
80,000 to 89,999	D/D	68,068.35	71,471.75	5.0%
90,000 and over	D/D	77,792.40	81,682.00	5.0%

5. Safety Certificate for a new Stand at a Sports Ground	VAT (V) /Code	2017/18 £	2018/19 £	% change
Number of proposed spectators:				
up to 999	D/D	121.28	127.35	5.0%
1000 to 1999	D/D	308.70	324.15	5.0%
2000 to 2999	D/D	485.10	509.35	5.0%
3000 to 3999	D/D	672.53	706.15	5.0%
4000 to 4999	D/D	848.93	891.40	5.0%

6. Street Trading Provisions of Local Government (Miscellaneous Provisions) Act	VAT (V) /Code	<u>2017/18</u> £	<u>2018/19</u> £	% change
Street Trading Licences (Non MUFC)				
Consent Certificate – purchased April to June.	D/D	962.85	962.85	0.0%
Consent Certificate – purchased July to September.	D/D	822.15	822.15	0.0%
Consent Certificate – purchased October to December.	D/D	686.70	686.70	0.0%
Consent Certificate – purchased January to March.	D/D	443.10	443.10	0.0%
One day event licence (Including Special Events) - dedicated locations to be identified for each event (Max no's to be applied). Price on Application Arrangements to be introduced for one day event licences to reflect the varying nature and scale of events and associated costs.	D/D	poa	poa	N/A
Licensed Pitch MUFC				
Food - Premium zone	D/D	3,007.00	3,007.00	0.0%
Food - Non-premium zone	D/D	2,173.00	2,173.00	0.0%
Merchandise - Premium zone	D/D	1,565.00	1,565.00	0.0%
Merchandise - Non-premium zone	D/D	1,329.00	1,329.00	0.0%
Sale Town Centre				
Licensed Pitch	D/D	1,638.00	1,638.00	0.0%
Licensed Pitch (Non-Food)	D/D	1,174.00	1,174.00	0.0%
Duplicate Licence	D/D	59.00	59.00	0.0%
Cancellation Fee	D/D	187.00	187.00	0.0%

7. Other Licences	VAT (V) /Code	<u>2017/18</u> £	<u>2018/19</u> £	% change
Scrap Metal Dealers - Site Licence				
Grant - One Site	D/D	727.65	764.00	5.0%
Grant - Per additional site	D/D	567.55	596.00	5.0%
Renewal - One Site	D/D	496.15	521.00	5.0%
Renewal - Per Additional Site	D/D	369.35	388.00	5.0%
Minor Variation	D/D	137.80	144.70	5.0%
Major Variation	D/D	314.20	329.90	5.0%
Scrap Metal Dealers - Collector's Licence				
Grant	D/D	314.20	329.90	5.0%
Renewal	D/D	176.40	185.20	5.0%
Minor Variation	D/D	82.70	86.80	5.0%
Major Variation	D/D	727.65	764.00	5.0%
Entertainment Club Registration	M/D	374.85	393.60	5.0%
Marriage Act Approval	D/D	1,372.60	1,441.00	5.0%
Sex Establishment Licence	M/D	1,711.50	1,797.00	5.0%

Gaming Act Fees	VAT (V) /Code	2017/18 £	2018/19 £	% change
Application Type (New Application)				
New Small Casino	M/D *	8,000.00	8,000.00	0.0%
New Large Casino	M/D *	10,000.00	10,000.00	0.0%
Regional Casino	M/D *	15,000.00	15,000.00	0.0%
Bingo Club	M/D *	3,500.00	3,500.00	0.0%
Betting Premises (excluding Tracks)	M/D *	3,000.00	3,000.00	0.0%
Tracks	M/D *	2,500.00	2,500.00	0.0%
Family Entertainment Centres	M/D *	2,000.00	2,000.00	0.0%
Adult Gaming Centre	M/D *	2,000.00	2,000.00	0.0%
Lottery Registration	M/M	40.00	40.00	0.0%
Club Gaming Permit or Club Gaming Machine Permit	M/M	200.00	200.00	0.0%
Club Gaming Permit or Club Gaming machine Permit "Excluding club premises certificate holders"	M/M	100.00	100.00	0.0%
Application Type (Annual Fee)				
New Small Casino	M/D *	5,000.00	5,000.00	0.0%
New Large Casino	M/D *	10,000.00	10,000.00	0.0%
Regional Casino	M/D *	15,000.00	15,000.00	0.0%
Bingo Club	M/D *	1,000.00	1,000.00	0.0%
Betting Premises (excluding Tracks)	M/D *	600.00	600.00	0.0%
Tracks	M/D *	1,000.00	1,000.00	0.0%
Family Entertainment Centres	M/D *	750.00	750.00	0.0%
Adult Gaming Centre	M/D *	1,000.00	1,000.00	0.0%
Lottery Registration	M/M	20.00	20.00	0.0%
Club Gaming Permit or Club Gaming Machine Permit	M/M	50.00	50.00	0.0%
Club Gaming Permit or Club Gaming machine Permit "Excluding club premises certificate holders"	M/M	50.00	50.00	0.0%

*Discretionary up to a maximum limit. The current fees are close to the statutory limit.

Gaming Act Fees cont.	VAT (V) /Code	2017/18 £	2018/19 £	% change
New Small Casino				
Application to Vary	M/D *	4,000.00	4,000.00	0.0%
Application to Transfer	M/D *	1,800.00	1,800.00	0.0%
Application for Re-Instatement	M/D *	1,800.00	1,800.00	0.0%
Application for Provisional Statement	M/D *	8,000.00	8,000.00	0.0%
Licence Application (provisional Statement holders)	M/D *	3,000.00	3,000.00	0.0%
Copy Licence	M/D *	25.00	25.00	0.0%
Notification of Change	M/M	40.00	40.00	0.0%
New Large Casino				
Application to Vary	M/D *	5,000.00	5,000.00	0.0%
Application to Transfer	M/D *	2,150.00	2,150.00	0.0%
Application for Re-Instatement	M/D *	2,150.00	2,150.00	0.0%
Application for Provisional Statement	M/D *	10,000.00	10,000.00	0.0%
Licence Application (provisional Statement holders)	M/D *	5,000.00	5,000.00	0.0%
Copy Licence	M/D *	25.00	25.00	0.0%
Notification of Change	M/M	40.00	40.00	0.0%
Regional Casino				
Application to Vary	M/D *	7,500.00	7,500.00	0.0%
Application to Transfer	M/D *	6,500.00	6,500.00	0.0%
Application for Re-Instatement	M/D *	6,500.00	6,500.00	0.0%
Application for Provisional Statement	M/D *	15,000.00	15,000.00	0.0%
Licence Application (provisional Statement holders)	M/D *	8,000.00	8,000.00	0.0%
Copy Licence	M/D *	25.00	25.00	0.0%
Notification of Change	M/M	40.00	40.00	0.0%
Bingo Club				
Application to Vary	M/D *	1,750.00	1,750.00	0.0%
Application to Transfer	M/D *	1,200.00	1,200.00	0.0%
Application for Re-Instatement	M/D *	1,200.00	1,200.00	0.0%
Application for Provisional Statement	M/D *	3,500.00	3,500.00	0.0%
Licence Application (provisional Statement holders)	M/D *	1,200.00	1,200.00	0.0%
Copy Licence	M/D *	25.00	25.00	0.0%
Notification of Change	M/M	40.00	40.00	0.0%

<u>Betting Premises (excluding tracks)</u>				
Application to Vary	M/D *	1,500.00	1,500.00	0.0%
Application to Transfer	M/D *	1,200.00	1,200.00	0.0%
Application for Re-Instatement	M/D *	1,200.00	1,200.00	0.0%
Application for Provisional Statement	M/D *	3,000.00	3,000.00	0.0%
Licence Application (provisional Statement holders)	M/D *	1,200.00	1,200.00	0.0%
Copy Licence	M/D *	25.00	25.00	0.0%
Notification of Change	M/M	40.00	40.00	0.0%

* Discretionary up to a maximum limit. The current fees are close to the statutory limit.

Gaming Act Fees cont.	VAT (V) /Code	2017/18 £	2018/19 £	% change
<u>Tracks</u>				
Application to Vary	M/D *	1,220.00	1,220.00	0.0%
Application to Transfer	M/D *	922.00	922.00	0.0%
Application for Re-Instatement	M/D *	922.00	922.00	0.0%
Application for Provisional Statement	M/D *	2,434.00	2,434.00	0.0%
Licence Application (provisional Statement holders)	M/D *	922.00	922.00	0.0%
Copy Licence	M/D *	23.50	23.50	0.0%
Notification of Change	M/M	40.00	40.00	0.0%
Temporary Use Notice	M/D *	500.00	500.00	0.0%
<u>Family Entertainment Centres</u>				
Application to Vary	M/D *	976.00	976.00	0.0%
Application to Transfer	M/D *	922.00	922.00	0.0%
Application for Re-Instatement	M/D *	922.00	922.00	0.0%
Application for Provisional Statement	M/D *	1,947.00	1,947.00	0.0%
Licence Application (provisional Statement holders)	M/D *	922.00	922.00	0.0%
Copy Licence	M/D *	23.50	23.50	0.0%
Notification of Change	M/M	40.00	40.00	0.0%
<u>Adult Gaming Centres</u>				
Application to Vary	M/D *	976.00	976.00	0.0%
Application to Transfer	M/D *	1,172.00	1,172.00	0.0%
Application for Re-Instatement	M/D *	1,172.00	1,172.00	0.0%
Application for Provisional Statement	M/D *	1,172.00	1,172.00	0.0%
Licence Application (provisional Statement holders)	M/D *	1,172.00	1,172.00	0.0%
Copy Licence	M/D *	23.50	23.50	0.0%
Notification of Change	M/M	40.00	40.00	0.0%
<u>Club Gaming Permit or Club Gaming Machine Permit</u>				
Application to Vary	M/M	100.00	100.00	0.0%
Copy Licence	M/M	15.00	15.00	0.0%

Discretionary up to a maximum limit. The current fees are close to the statutory limit.

Trading Standards

Weights & Measures Fees	VAT (V) /Code	2017/18 £	2018/19 £	% change
General				
The charges for examining, testing, certifying, stamping, authorising or reporting on any weighing or measuring equipment will be individually calculated by the local authority based upon a figure of per officer/hour. The time charged will include travel.	V M/D	71.55	£79 per hour *	10.4%
The charges for the provision of specialist advice in support of Primary Authority Partnership. Please note: Additional fees to be levied for the provision of tailored training events - price on application	M/D	77.22 per hour	£79 per hour *	2.3%
Charges for tailored business advice provided other than under an existing Primary Authority Partnership. This is a new fee that will apply not just to Trading Standards but across other teams in Regulatory Services, e.g. Environmental Health/Licensing.	M/D	77.22 per hour	£79 per hour *	2.30
If a particular piece of work requires the presence of support staff then this will be charged in addition.	V M/D	42.92	45.10	5.1%
Additional charges will be levied if the council is required for example to hire in specialist equipment.	V M/D	Costs +Admin £71.54 per hr	£79 per hour *	10.4%
* A new standard rate across AGMA has been calculated and agreed for this.				

Community Safety

Abandoned Trolleys	VAT (V) /Code	2017/18 £	2018/19 £	% change
Collection per trolley	D/D	31.17	32.73	5.0%
Storage per trolley, per week	V D/D	4.35	4.57	5.0%
Return to owners' premises per trolley	V D/D	31.17	32.73	5.0%
Disposal per trolley if unclaimed	D/D	15.94	16.74	5.0%

Environmental Enforcement	VAT (V) /Code	2017/18 £	2018/19 £	% change
Fixed penalty for the offence of failing to remove dog faeces	D/D*	50.00	50.00	0.0%
Fixed penalty for the offence of leaving litter	D/D*	80.00	80.00	0.0%
Fixed penalty for the offence of abandoning a vehicle	D/D*	200.00	200.00	0.0%
Fixed penalty for nuisance parking offences	D/D*	100.00	100.00	0.0%
Fixed penalty for Waste receptacle offences	D/D*	80.00	80.00	0.0%
Fixed penalty for the offence of failure to produce authority	D/D*	300.00	300.00	0.0%
Fixed penalty for the offence of failure to furnish documentation	D/D*	300.00	300.00	0.0%
Fixed penalty for the offence of unauthorised distribution of literature	D/D*	75.00	75.00	0.0%
Fixed penalty for fly-tipping offences	D/D*	200.00	200.00	0.0%
Fixed penalty for failing to adhere to a Community Protection Notice	D/D*	100.00	100.00	0.0%
Fixed penalty for failing to adhere to a Public Space Protection Order	D/D*	100.00	100.00	0.0%
* Fixed penalty fees are Discretionary but are contained within limits set by DEFRA				

ECONOMIC GROWTH & PLANNING

Asset Management

Trafford Town Hall - Football Parking	VAT (V) /Code	2017/18 £	2018/19 £	% change
Season ticket	V D/D	185.00	190.00	2.7%
Single match	V D/D	10.00	10.00	0.0%
All Day Event	V D/D	15.00	15.00	0.0%

Planning and Building Control

Strategic Planning and Developments	VAT (V) /Code	2017/18 £	2018/19 £	% change
Trafford Revised Unitary Development Plan June 2006	D/D	60.40	63.50	5.1%
Written Statement only	D/D	36.25	38.00	4.8%
Proposals Maps - North/South sheet	D/D	29.90	31.50	5.4%
CD only	D/D	18.05	19.00	5.3%
Statement of Community Involvement (Adopted)	D/D	18.05	19.00	5.3%
Trafford Borough Retail and Leisure Study November 2007				
Written Study, including CD	D/D	303.90	319.00	5.0%
CD	D/D	243.10	255.50	5.1%
Main Report	D/D	60.70	63.50	4.6%
Appendix 1	D/D	121.55	127.50	4.9%
Appendix 2	D/D	121.55	127.50	4.9%
Planning and Research Studies *	D/D	* price on request	* price on request	N/A
Housing Land Availability Schedule	D/D	24.30	25.50	4.9%
Planning Policy and Development Guidance Briefs	D/D	18.40	19.00	3.3%
Photocopying per side	V D/D	0.45	0.47	4.4%
Core Strategy Adopted Version	D/D	42.80	45.00	5.1%
Supplementary Planning Documents	D/D	12.10	13.00	7.4%

Building Control Fees	VAT (V) /Code	2017/18 £	2018/19 £	% change
	V M/M	See Note below	See Note below	

These fees are agreed within the AGMA group. It is a statutory requirement that the level of the charge must cover the cost of the statutory service. All fees are subject to VAT except for Regularisation and Reversion applications.

New Building Regulation	VAT (V) /Code	2017/18 £	2018/19 £	% change
Decision Notices and Completion Certificates - Duplicate Copies of Building Regulations Decision and completion certificates.	D/D	46.00	48.00	4.3%
Copies of correspondence (excluding 1 above Notices) relating to B Regs applications (includes up to 10 A4 sides – if above 10 sides add 30p per A4 side)	V D/D	14.00	15.00	7.1%
Researching site histories or providing “search type” information from the Building Control records (Cost per hour or part hour) - Domestic properties	D/D	46.00	48.00	4.3%
Researching site histories or providing “search type” information from the Building Control records (Cost per hour or part hour) - Commercial properties	V D/D	75.00	79.00	5.3%
Administrative fee for processing refund or part refund of fees for cancelled B Regs applications (excludes electronic transactions – currently no charge)	D/D	46.00	48.00	4.3%
For the issuing of completion certificates in connection with archived and dormant Building Regulations applications where a single site inspection is required when a completion certificate has not already been issued.	D/D	90.00	95.00	5.6%
Where more than one site inspection is required, additional inspections will be charged at a rate of £45.00 per inspection.	D/D	48.00	50.00	4.2%
Provision of written confirmation of exemption from the provisions of the Building Regulations	D/D	46.00	48.00	4.3%
Administrative processing cost for refunding of part of Building Regulation fees where fees have been paid but part of the work has not been carried out or cancelled	V D/D	28.00	30.00	7.1%
Provision of pre-submission consultancy advice after initial one hour for large schemes. (Fee refunded if application is deposited)	V D/D	70.00	73.00	4.3%
Pre-submission site visits where requested by owner or agent to maintain planning permission	V D/D	90.00	95.00	5.6%
The full withdrawal or cancellation of a submitted application that has been processed onto the database system.	D/D	46.00	48.00	4.3%

Planning Fees				
Business - pre-application advice	VAT (V) /Code	2017/18 £	2018/19 £	% change
Proposals comprising a single dwelling / floorspace of less than 500sqm / site area of less than 0.5ha.	V D/D	385.00	462.00	20.0%
Proposals comprising 2-10 dwellings / floorspace of between 500sqm and 999sqm / site area of between 0.5ha and 0.9ha.	V D/D	963.00	1,010.00	4.9%
Proposals comprising 11-99 dwellings / floorspace of between 1,000sqm and 9,999sqm / site area between 1.0ha and 1.9ha.	V D/D	2,459.00	2,585.00	5.1%
Proposals comprising 100 or more dwellings / floorspace of more than 10,000sqm / site area of more than 2ha	V D/D	4,537.00	4,765.00	5.0%

Householder Extensions - pre-application advice	VAT (V) /Code	2017/18 £	2018/19 £	% change
Householder extensions	V D/D	208.30	250.00	20.0%
Please note: On subsequently submitting a planning application, a fee of £206 will also be payable and therefore you should first consider whether you wish to move straight to the submission of a formal planning application.				

Invalid planning applications	VAT (V) /Code	2017/18 £	2018/19 £	% change
Where an application remains invalid due to non-progression by the applicants any planning fee paid will be refunded minus a £30.50 administrative fee	V D/D	30.50	32.00	4.9%

Information and Documents	VAT (V) /Code	2017/18 £	2018/19 £	% change
Researching site histories or providing search type information from the planning records.	D/D	50.00	52.50	5.0%
Copies of decision notices and or information/ documentation within the 3 month window from Committee decision.	V D/D	21.25	22.31	5.0%
Copies of decision notices/TPOs and or information/ documentation outside the 3 month window from decision/confirmation.	V D/D	43.70	45.89	5.0%
Copies of information/documentation excluding exempt information within the 3 days prior to Committee.	V D/D	0.40	0.42	5.0%
Additional information/documentation requested, generated by a land charge search (inc. copies of decision notice where application number is quoted).	V D/D	44.00	46.20	5.0%
Copy of a T.P.O. not generated by a land charge search but within the 3 month window from confirmation.	V D/D	12.15	12.76	5.0%
(The above charges all include first 4 sides of photocopying, any additional sides are charged at 40p per side).		0.40	0.42	5.0%

Planning Fees - cont.	VAT (V) /Code	2017/18 £	2018/19 £	% change
Additional information/documentation requested where no application number is quoted. (SEARCH)	D/D	50.00	52.50	5.0%
Weekly list of Planning Applications received / monthly decision list.	V D/D	367.00	385.35	5.0%
Planning guidelines & related documents - (Free to download) or copies from:	V D/D	copies from £1.90 to £8.90	copies from £1.99 to £9.34	4.7%
High Hedge fee	D/D	500.00	525.00	5.0%
Faxing of Planning Information	V D/D	£1.60 per sheet	£1.68 per sheet	5.0%
Information research/retrieval from Building Control Files.	D/D	£44.00 per hour + 26p per copy	£46.20 per hour + 27p per copy	5.0%
Building Control - For the issuing of Completion Certificates in connection with archived and dormant Building Regulation applications. (when a Completion Certificate has not already been issued).	D/D	90.00	94.50	5.0%
Provision of a certificate of exemption from the provisions of the Building Regulations.	V D/D	56.10	59.00	5.2%

Housing Services	VAT (V) /Code	2017/18 £	2018/19 £	% change
<u>Housing Improvement Grants:</u>				
Technical and Professional Services fee - minimum charge (£173.25) or 15% of eligible expense (whichever is the greater).	M/D	165.00	173.25	5.0%
	M/D	or 15%	or 15%	0.0%
Housing Strategy Documents.	D/D	23.00	24.00	4.3%
Housing Policy Documents.	D/D	11.50	12.00	4.3%

TRANSFORMATION & RESOURCES

	VAT (V) /Code	2017/18 £	2018/19 £	% change
Freedom of Information Act 2002 If substantial staff time is involved in providing information, an administration charge may be made. Photocopying - per sheet	V D/D	0.20	0.21	5.0%
Data Protection Act 1998 If substantial staff time is involved in providing information, an administration charge may be made. Photocopying - per sheet	V D/D	0.20	0.21	5.0%

Registration of Births, Deaths & Marriages

	VAT (V) /Code	2017/18 £	2018/19 £	% change
Marriage & Civil Partnership fees at outside venues including cost of certificate:				
Monday to Thursday	M/D	325.00	340.00	4.6%
Friday	M/D	365.00	385.00	5.5%
Saturday	M/D	365.00	385.00	5.5%
Sunday / Bank Hol.	M/D	410.00	430.00	4.9%
Baby naming, Renewal of vows & Commitment Ceremonies				
Ceremonies at Register Office:				
Monday to Friday	V D/D	190.00	200.00	5.3%
Saturday	V D/D	215.00	225.00	4.7%
Ceremonies at Approved Premises:				
Monday to Thursday	V D/D	205.00	215.00	4.9%
Friday	V D/D	235.00	245.00	4.3%
Saturday	V D/D	235.00	245.00	4.3%
Sunday / Bank Hol.	V D/D	265.00	280.00	5.7%
Ceremonies at Commercial Premises and Private Houses:				
Monday to Thursday	V D/D	250.00	260.00	4.0%
Friday	V D/D	275.00	290.00	5.5%
Friday & Saturday	V D/D	275.00	290.00	5.5%
Sunday / Bank Hol.	V D/D	305.00	320.00	4.9%
Non Refundable Provisional Marriage & Civil Partnership Booking Fee	V D/D	25.00	25.00	0.0%
Priority Service for certificate application	V D/D	10.00	10.50	5.0%

The fees for commercial premises and private houses include a non-returnable pre-ceremony inspection fee of £40

	VAT (V) /Code	2017/18 £	2018/19 £	% change
Citizenship Ceremonies (non standard ceremonies)				
Ceremonies at Register Office :				
Per adult citizen Monday to Friday	D/D	75.00	75.00	0.0%
Per adult citizen Saturday	D/D	75.00	75.00	0.0%
Ceremonies at Approved Premises :				
Monday to Friday	D/D	290.00	290.00	0.0%
Saturday	D/D	320.00	320.00	0.0%
Sunday / Bank Hol.	D/D	370.00	370.00	0.0%

*** Statutory charges for certificates and Marriage/Civil partnerships notice and attendance not published until March 2018**

	VAT (V) /Code	2017/18 £	2018/19 £	% change
Marriages & Civil Partnerships				
Attending a marriage or civil partnership at Sale Town Hall				
Town Hall (inc. cert fee)				
Monday to Friday	M/D	115.00	120.00	4.3%
Saturday	M/D	165.00	175.00	6.1%
Council Chamber				
Mon to Sat	M/D	200.00	210.00	5.0%
Sun/Bank Holidays	M/D	410.00	430.00	4.9%

	VAT (V) /Code	2017/18 £	2018/19 £	% change
Nationality Checking Service				
Adult submitting single application	V D/D	65.00	68.50	5.4%
Passport Application Checking	V M/M	10.00	10.50	5.0%
Additional children on parents' application	V D/D	25.00	26.25	5.0%
Children independent of parents	V D/D	35.00	36.75	5.0%
Verification of Overseas Pensions	V D/D	10.00	10.50	5.0%

	VAT (V) /Code	2017/18 £	2018/19 £	% change
Cemeteries & Crematorium				
A) Cemeteries				
<u>Exclusive right of burial in an earthen grave</u> <i>Subject to availability at individual Cemeteries</i>				
Exclusive Right Fee	D/D	1,585.00	1,595.00	0.6%
Resident Fee	D/D	860.00	875.00	1.7%
<u>Dunham Lawn Cemetery</u>				
Exclusive Right Fee Lawn Section	D/D	1,585.00	1,595.00	0.6%
Resident Fee Lawn Section	D/D	860.00	875.00	1.7%
<u>Exclusive right of burial of cremated remains</u>				
Exclusive right of burial of cremated remains	D/D	820.00	825.00	0.6%
Resident Fee	D/D	465.00	475.00	2.2%
<u>Interment Fees</u>				
At all cemeteries including Dunham Lawn				
To depth of up to 3 metres - 18 years or over	D/D	1,350.00	1,360.00	0.7%
Child/Junior (Up to 5 years of Age)	D/D	85.00	0.00	(100.0%)
Child/Junior (5 to 17 years of Age)	D/D	190.00	0.00	(100.0%)
Interment of cremated remains in grave	D/D	255.00	260.00	2.0%
Loose interment of cremated remains	D/D	95.00	100.00	5.3%
Interment of Body Parts	D/D	95.00	100.00	5.3%
Extra width on grave				
Widening grave	D/D	130.00	130.00	0.0%
Test dig grave to check size	D/D	95.00	95.00	0.0%
<u>Resident Fee</u>				
To depth of up to 3 metres - 18 years or over	D/D	880.00	895.00	1.7%
Child/Junior up to 17yrs of age	D/D	Free	Free	N/A
Interment of cremated remains in grave in casket	D/D	230.00	240.00	4.3%
Loose interment of cremated remains	D/D	85.00	90.00	5.9%
Interment of Body Parts	D/D	95.00	100.00	5.3%

N.B. For multiple interments at the same time, in the same grave, the first interment shall be at the full rate.

Each other interment (including cremated remains) 50% fee reduction of full rate.

	VAT (V) /Code	2017/18 £	2018/19 £	% change
<u>Interment of Public Grave</u>				
Child/Junior up to 17 years of age	D/D	Free	Free	N/A
Persons 18 years or over	D/D	880.00	895.00	1.7%
<u>Exclusive right of Burial in Cremated Remains Vault 30 yrs</u>				
Exclusive right of Burial in Cremated Remains Vault 30 yrs	D/D	1,095.00	1,095.00	0.0%
Resident Fee	D/D	660.00	660.00	0.0%
Memorial for Cremated Remains Vault including 1st inscription.	D/D	525.00	530.00	1.0%
<u>Maintenance of Graves</u>				
Full Grave Planting where applicable	D/D	125.00	130.00	4.0%
Half Grave Planting where applicable	D/D	70.00	75.00	7.1%

	VAT (V) /Code	2017/18 £	2018/19 £	% change
Cemeteries & Crematorium cont.				
<u>Headstones and Inscriptions</u>				
To erect a Headstone	D/D	135.00	140.00	3.7%
Subsequent Inscription Fee	V D/D	65.00	70.00	7.7%
Concrete Foundations	V D/D	125.00	130.00	4.0%
<u>Miscellaneous (All Cemeteries)</u>				
Transfer of Burial Rights	D/D	65.00	70.00	7.7%
Transfer of Burial Rights – to non resident (incs. transfer & out of district extra charge).	D/D	790.00	790.00	0.0%
Hire of Chapel – Hale only.	V D/D	150.00	150.00	0.0%
Grave Search – per name	D/D	21.00	22.00	4.8%

B) Crematorium	VAT (V) /Code	2017/18 £	2018/19 £	% change
Dunham Massey, Altrincham				
Crematorium of persons 18 years or over	D/D	592.00	620.00	4.7%
Child/Junior (Up to 17 years of Age)	D/D	Free	Free	N/A
Medical Referee's Services	M/M	28.00	29.00	3.6%
Cremation of Body Parts	D/D	95.00	100.00	5.3%
Interment of cremated remains (to Witness or from other Crematoria).	D/D	85.00	95.00	11.8%
Wooden Caskets	V D/D	95.00	95.00	0.0%
Crematoria Chapel	V D/D	240.00	245.00	2.1%
Storage of Cremated Remains – per month (1st month free of charge).	D/D	23.00	30.00	30.4%
Environmental Surcharge	D/D	55.00	55.00	0.0%

C) Memorials	VAT (V) /Code	2017/18 £	2018/19 £	% change
Memorial Plaques – (Dunham Lawn Only)	V D/D	150.00	155.00	3.3%
<u>Entries in Book of Remembrance</u>				
2 lines	V D/D	100.00	100.00	0.0%
5 lines	V D/D	155.00	155.00	0.0%
8 lines	V D/D	205.00	205.00	0.0%
Emblem	V D/D	110.00	110.00	0.0%
Cemeteries & Crematorium cont.	VAT (V) /Code	2017/18 £	2018/19 £	% change
<u>Vase Block Tablet</u>				
First ten years placement/maintenance	V D/D	640.00	645.00	0.8%
Subsequent ten years maintenance	V D/D	370.00	375.00	1.4%
Replacement plaque	V D/D	260.00	265.00	1.9%
<u>Vase With Subterranean Chamber</u>				
Subsequent twenty years maintenance	V D/D	520.00	520.00	0.0%
Replacement plaque	V D/D	280.00	285.00	1.8%
<u>Niche Wall</u>				
Niche - ten years placement including plaque	V D/D	690.00	690.00	0.0%
Subsequent ten years maintenance	V D/D	350.00	355.00	1.4%
Second placement & Replacement plaque	V D/D	280.00	290.00	3.6%
Replacement plaque	V D/D	255.00	260.00	2.0%
Gilded design on niche	V D/D	65.00	65.00	0.0%
<u>Leather Panel Scheme</u>				
Panel - five years placement including plaque	V D/D	150.00	155.00	3.3%
Panel - five years placement including double sized plaque.	V D/D	N/A	250.00	N/A
Panel - ten years placement including plaque	V D/D	230.00	240.00	4.3%
Panel - ten years placement including double sized plaque.	V D/D	N/A	330.00	N/A
Renewal for five years	V D/D	110.00	115.00	4.5%
Renewal for ten years	V D/D	125.00	130.00	4.0%
<u>Memorial Tablet Scheme</u>				
Tablet - Small - 5 years placement	V D/D	315.00	320.00	1.6%
Tablet - Small - 10 years placement	V D/D	415.00	420.00	1.2%
Tablet - Large - 5 years placement	V D/D	390.00	395.00	1.3%
Tablet - Large - 10 years placement	V D/D	470.00	475.00	1.1%
CR Vault Alt Crem - 10 years placement	V D/D	865.00	865.00	0.0%
CR Vault Alt Crem - 20 years placement	V D/D	990.00	990.00	0.0%
CR Vault Alt Crem - 30 years placement	V D/D	1,250.00	1,250.00	0.0%
CR Vault Alt Crem - 50 years placement	V D/D	1,855.00	1,855.00	0.0%
CR Vault Alt Crem - Photo plaque	V D/D	140.00	145.00	3.6%
CR Vault Alt Crem - Small design	V D/D	100.00	105.00	5.0%
CR Vault Alt Crem - Large design	V D/D	240.00	245.00	2.1%
CR Vault Alt Crem - additional designs POA	V D/D	POA	POA	N/A

Revenues and Benefits

	VAT (V) /Code	2017/18 £	2018/19 £	% change
Summons Costs				
Council Tax Liability Orders	M/D	95.00	95.00	0.0%
NNDR Liability Orders	M/D	135.00	135.00	0.0%
Committal to prison proceedings				
- Committal application (maximum)	M/M	305.00	305.00	0.0%
- Arrest warrant with bail (maximum)	M/M	145.00	145.00	0.0%
- Arrest warrant without bail (maximum)	M/M	145.00	145.00	0.0%
Prosecution Fines, Court Costs, Charging Orders, Insolvency proceedings and Enforcement costs are decided at the court hearing on an individual basis.				

	VAT (V) /Code	2017/18 £	2018/19 £	% change
Special Events				
One-Off Commercial use of Greenspaces				
Commercial hire of greenspace for one-off events	V D/D	POA	POA	N/A
Fairground Hire of greenspace	D/D	POA	POA	N/A
Circus Hire of greenspace	D/D	POA	POA	N/A
Damage Waiver Deposit (Refundable)*				
Small	D/D	POA	POA	N/A
Medium	V D/D	POA	POA	N/A
Large	D/D	POA	POA	N/A
* fees depend on type of activity not all events will require a deposit				
Filming on the public highway				
Filming on council property which is not part of the councils existng "Venue/Room hire" portfolio (non greenspace)	V D/D	POA	POA	N/A
Special event non-operational days (i.e. set up and shut down)				
Large Events	D/D	POA	POA	N/A
Medium Events	D/D	POA	POA	N/A
Small Events	D/D	POA	POA	N/A
Fairs	D/D	POA	POA	N/A
Circuses	D/D	POA	POA	N/A
Temporary Market Licences	M/D	POA	POA	N/A

LIBRARIES

	VAT (V) /Code	2017/18 £	2018/19 £	% change
A) Fines				
Adults (over 16) - per book, per day (to a maximum of £10.00)	D/D	0.15	0.00	(100.0%)
Children (under 16) - per book per day (to a maximum of £5.00)	D/D	0.06	0.00	(100.0%)
Customers who are disabled	D/D	Exempt	Exempt	N/A
B) Reservation Fee				
In stock in Trafford	D/D	Free	Free	N/A
Not in stock in Trafford	D/D	4.50	5.00	11.1%
All Items requested from British Library, including photocopies, (in addition to standard not in stock charge).	D/D	7.50	8.00	6.7%
Lost British Library book (price set by the British Library)	M/M	163.10	166.20	1.9%
British Library renewal fee	D/D	4.75	4.85	2.1%
C) Photocopying, printing and scanning				
Black and white per side (A4)	V D/D	0.10	0.10	0.0%
Black and white per side (A3)	V D/D	0.15	0.15	0.0%
Colour (A4)	V D/D	0.50	0.50	0.0%
Colour (A3)	V D/D	1.00	1.00	0.0%
Scanning	V D/D	0.10	0.10	0.0%
D) Postage				
Recharge for overdue and reservation letters	D/D	0.65	0.70	7.7%
E) Displaying posters (charge per week)				
A5	D/D	0.30	0.30	0.0%
A4	D/D	0.50	0.50	0.0%
A3	D/D	1.00	1.00	0.0%
F) Toys (Up to 3 can be borrowed for up to 3 Weeks)				
Loan of one toy	D/D	0.50	0.50	0.0%
G) Local Studies				
Most Local Studies fees and charges are agreed by an AGMA group, lines agreed by AGMA marked with **				

Libraries cont.	VAT (V) /Code	2017/18 £	2018/19 £	% change
Research				
Right to Buy Research Fee (payable in advance)	V D/D	10.00	10.00	0.0%
Genealogical Research Fee - half hour (payable in advance)	V D/D	17.50 **	17.5 **	0.0%
Genealogical Research Fee - full hour (payable in advance)	V D/D	35.00 **	35.00 **	0.0%
Reprographics/ Research				
Minimum charge including 2 free A4 printouts	V D/D	5.00	5.00	0.0%
Additional sheets	V D/D	1.30	1.30	0.0%
Microfilm				
Microfiche/ film - A4 Copy	V D/D	0.80 **	0.8 **	0.0%
Microfiche/ film - A3 Copy	V D/D	1.60 **	1.6 **	0.0%
Photocopies - A4	V D/D	0.10	0.10	0.0%
Photocopies - A3	V D/D	0.15	0.15	0.0%
Photocopies - Maps	V D/D	0.50	0.50	0.0%
Photographs - superior quality	V D/D	10.00	10.00	0.0%
Digital Camera				
Supply of digital image	V D/D	10.00	10.00	0.0%
Self service photography permit - half day	V D/D	6.00 **	6.00 **	0.0%
Self service photography permit per day	V D/D	12.00 **	12.00**	0.0%
Reproduction - Books periodicals, e-books, CD-Roms				
All publications - per image	V D/D	120.00 **	120.00 **	0.0%
Presentation and Internal Reports				
All publications - per image	V D/D	120.00 **	120.00 **	0.0%
Advertising in newspapers and periodicals				
All publications - per image	V D/D	120.00 **	120.00 **	0.0%
TV				
Broadcasting - per image for 10 years unlimited use	V D/D	600.00 **	600.00 **	0.0%
Exhibitions				
All publications - per image	V D/D	120.00 **	120.00 **	0.0%
Interior decoration of Commercial Premises				
Internal commercial decoration - per image	V D/D	300.00 **	300.00 **	0.0%
Web use				
All publications - per image	V D/D	120.00 **	120.00 **	0.0%

H) People's Network Charging ICT sessions	V D/D	FREE for first half hour, 50p per half hour (or part) thereafter	FREE for the first hour, 50p per half hour (or part) thereafter.	0.0%
	VAT (V) /Code	2017/18 £	2018/19 £	% change
I) Musical Scores and Playsets Hire by local societies (per set) - 1 to 40 copies - 41 to 80 copies - 81 to 120 copies - Over 120 copies Orchestral sets	D/D	45.00	50.00	11.1%
	D/D	50.00	55.00	10.0%
	D/D	55.00	60.00	9.1%
	D/D	65.00	70.00	7.7%
	D/D	see musical scores and playsets	see musical scores and playsets	N/A
J) Laminating A4 A3	V D/D	1.00	1.00	0.0%
	V D/D	2.00	2.00	0.0%
Blue Badge Permits	M/D	10.00	10.00	0.0%